



# **QSS User Group PSFA Committee**

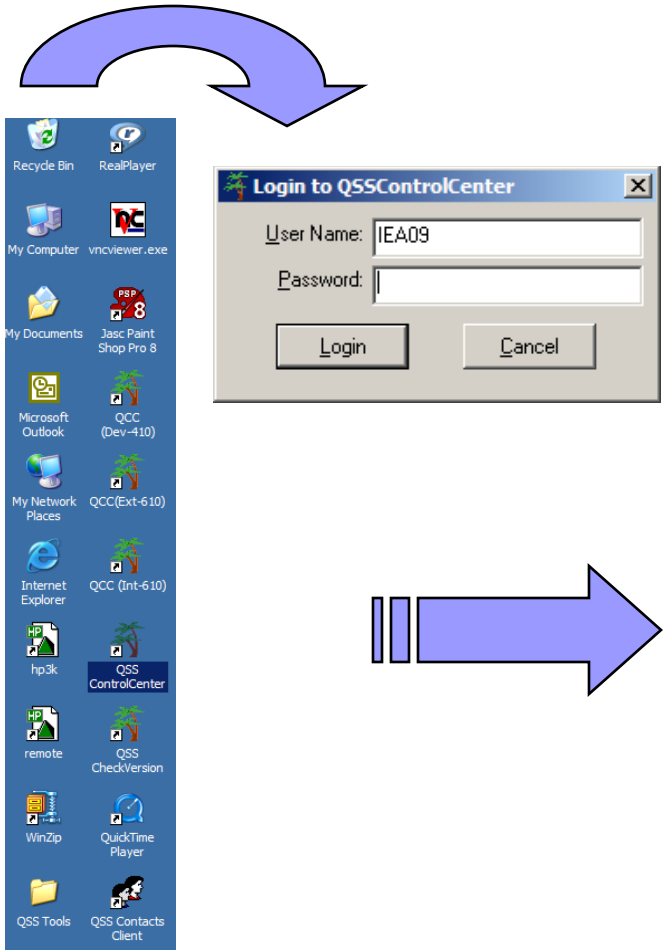
**Stores Administration  
Tuesday October 22, 2013**



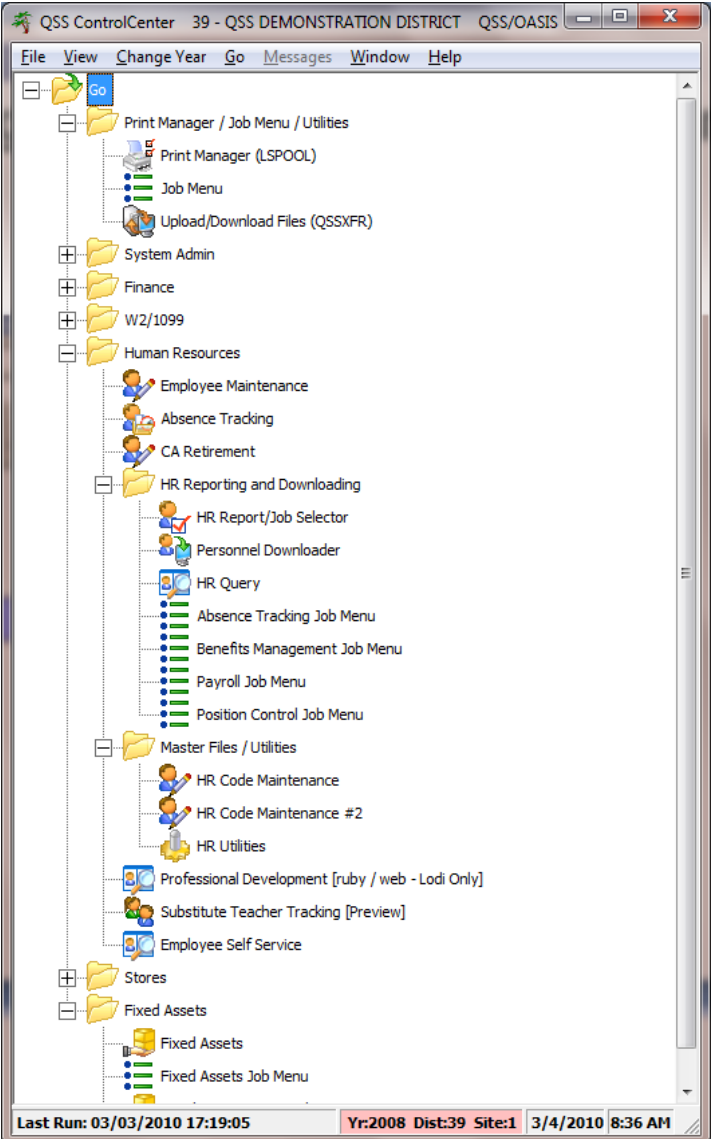
# Feature Discussion

- Maintaining QCC Stores Master Files
- Entering Orders and Receipts in QCC Stores
- Entering Adjustments and Transfers in QCC Stores
- Entering Issues and Credits in QCC Stores
- Performing Stock Inspect and Tracking in QCC Stores
- Producing Reports in QCC Stores

# Accessing QCC Stores



A desktop environment showing various icons. A blue arrow points from the desktop to a 'Login to QSSControlCenter' dialog box. The dialog box has a title bar with a close button. It contains two input fields: 'User Name:' with the text 'IEA09' and 'Password:'. Below the fields are two buttons: 'Login' and 'Cancel'.



A screenshot of the 'QSS ControlCenter' application window. The title bar reads 'QSS ControlCenter 39 - QSS DEMONSTRATION DISTRICT QSS/OASIS'. The menu bar includes 'File', 'View', 'Change Year', 'Go', 'Messages', 'Window', and 'Help'. The main area displays a tree view of folders and files. The tree structure is as follows:

- Go
  - Print Manager / Job Menu / Utilities
    - Print Manager (LSPOOL)
    - Job Menu
    - Upload/Download Files (QSSXFR)
  - System Admin
  - Finance
  - W2/1099
  - Human Resources
    - Employee Maintenance
    - Absence Tracking
    - CA Retirement
    - HR Reporting and Downloading
      - HR Report/Job Selector
      - Personnel Downloader
      - HR Query
        - Absence Tracking Job Menu
        - Benefits Management Job Menu
        - Payroll Job Menu
        - Position Control Job Menu
    - Master Files / Utilities
      - HR Code Maintenance
      - HR Code Maintenance #2
      - HR Utilities
    - Professional Development [ruby / web - Lodi Only]
    - Substitute Teacher Tracking [Preview]
    - Employee Self Service
  - Stores
  - Fixed Assets
    - Fixed Assets
    - Fixed Assets Job Menu

The status bar at the bottom shows: 'Last Run: 03/03/2010 17:19:05', 'Yr:2008 Dist:39 Site:1', and '3/4/2010 8:36 AM'.

# QCC Stores Main Menu – Top Half

**Stores** 02 - QSSUG WAREHOUSE QSS/OASIS

File Options Window Help

Search Panel (F3 to search)

- Stores Master File Maintenance
  - Warehouses (SXUPDT/1)
  - Warehouse Parameters (SSUPDT)
  - Warehouse Locators (SXUPDT/2)
  - Sites (SXUPDT/3)
  - Warehouse-Site Parameters (WSUPDT)
  - Warehouse Fiscal Year Control (FYUPDT)
  - Stock Classes (SCUPDT)
  - Stock Items (SKUPDT)
  - Stock-Site Parameters (KSUPDT)
  - Stores Prog-Options and Odometers (STPROD)
- Warehouse Tasks
  - Stores Orders (SOUPDT)
  - Stores Receipts (SRUPDT)
  - Stock Adjustments (SAUPDT)
  - Stock Transfers (SKTFRS)
  - Pick List Resolution (PLUPDT)
- Issue Requisition Tasks
  - Issues (ISUPDT)
  - Issue Approval (IAUPDT)
  - Back Issues (BIUPDT)
  - Credits (CRUPDT)
  - Stock Activity Lookup (SKTRCK)
- Stores Master File Reports
  - Warehouse Descriptions (WH1100)
  - Warehouse Parameters (SS1100)
  - Warehouse Locator Descriptions (WL1100)
  - Site Descriptions (SI1100)
  - Warehouse Site Parameters (WS1100)
  - Fiscal Year Control (FC1100)
  - Stock Class Descriptions (SC1100)
  - Stock Site Parameters (KS1100)
- Stores Stock Reports
  - Stock Items Listing (SK1100)
  - Stock Status (SK1200)
  - Stock Inventory (SK1205)

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 6:19:44 AM

# QCC Stores Main Menu – Bottom Half

Stores 02 - QSSUG WAREHOUSE QSS/OASIS

File Options Window Help

Search Panel (F3 to search)

- ... Stock Status (SK1200)
- ... Stock Inventory (SK1205)
- ... Stock Description Labels (SK1150)
- ... Stock Catalog (ST1010)
- ... Stock Catalog Inventory Worksheet (SK1300)
- [-] Stores Tracking / Adjustment Reports
  - ... Stock Item Tracking (ST1500)
  - ... Site Activity (ST1600)
  - ... AUP Tracking (TA1100)
  - ... Stock Adjustment Transactions (SA1100)
- [-] Stores Orders / Receipts Reports
  - ... Order Transactions (SO1100)
  - ... Order Status (SO1200)
  - ... Back Order Transactions (BO1100)
  - ... Receipt Transactions (SR1100)
- [-] Stores Issues / Credits Reports
  - ... Issue Requisitions (IS1100)
  - ... Issue Requisitions Summary (IS1130)
  - ... Back Issue Transactions (BI1100)
  - ... Back Issue Status (BI1110)
  - ... Back Issues without Issue Backs (BI1101)
  - ... Issue Backs not on a Pick List (BI1102)
  - ... Issue Backs on an Unfilled Pick List (BI1103)
  - ... Issue Approval Transactions (IA1100)
  - ... Credit Transactions (CR1100)
  - ... Cancel Transactions (CA1100)
  - ... Pick List Reports (PL1100/PL1110)
  - ... Distribution Reports (IS1110/IS1120)
- [-] Stores Processes
  - ... Autopost Issue Approvals (IA1200)
  - ... Autopost Back Issues (BI1200)
  - ... Generate Pick Lists (PL0100)
  - ... Autofill Pick Lists (PL1200)
  - ... Resynchronize Stock Item Counters (RC1100)
  - ... Year-End Processing (FY1200)
  - ... Update BI/On-hand for New FY (IS1140)

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 6:21:43 AM

# Warehouse Search Request and Results Form

- [-] Stores Master File Maintenance
  - ... Warehouses (SXUPDT/1)
  - ... Warehouse Parameters (SSUPDT)
  - ... Warehouse Locators (SXUPDT/2)
  - ... Sites (SXUPDT/3)
  - ... Warehouse-Site Parameters (WSUPDT)
  - ... Warehouse Fiscal Year Control (FYUPDT)
  - ... Stock Classes (SCUPDT)
  - ... Stock Items (SKUPDT)
  - ... Stock-Site Parameters (KSUPDT)
  - ... Stores Prog-Options and Odometers (STPROD)
- [-] Warehouse Tasks
  - ... Stores Orders (SOUPDT)
  - ... Stores Receipts (SRUPDT)
  - ... Stock Adjustments (SAUPDT)
  - ... Stock Transfers (SKTFRS)
  - ... Pick List Resolution (PLUPDT)
- [-] Issue Requisition Tasks
  - ... Issues (ISUPDT)
  - ... Issue Approval (IAUPDT)
  - ... Back Issues (BIUPDT)
  - ... Credits (CRUPDT)
  - ... Stock Activity Lookup (SKTRCK)
- [-] Stores Master File Reports
  - ... Warehouse Descriptions (WH1100)

### Warehouses (SXUPDT/1)

Warehouse No from:  to

Warehouse name:

Audit ID:

	Acc	WH	WH Name	Added by	Add date	Changed by	Change date	Time
1	<input checked="" type="checkbox"/>	01	THE MAIN WAREHOUSE	DISC	07/23/1995	DA02	07/03/2009	19:22:02
2	<input checked="" type="checkbox"/>	02	QSSUG WAREHOUSE	DA02	01/04/2009	DA02	04/15/2010	10:26:10
3	<input checked="" type="checkbox"/>	03	SS TEST WH	Dea5	01/02/2009	Dea5	01/02/2009	22:17:22
4	<input checked="" type="checkbox"/>	04	Roger's Test Warehouse	RLS	12/21/2009			10:56:04
5	<input checked="" type="checkbox"/>	99	TEST WH	DISC	03/11/1999			01:00:04

# Warehouse Add/Change/Inspect Form

The screenshot shows a software window titled "Warehouse Maintenance" with a menu bar containing "File" and "Options". Below the menu is a toolbar with icons for file operations (delete, refresh, save, close), search, add, upload, and navigation (back, forward). A red "InspectMode" label is in the top right corner. The main form area contains the following fields:

Warehouse No : 02  
Name : QSSUG WAREHOUSE  
Abbrev : QSSUG WH

Added by: DA02 on: 01/04/2009  
Changed by: DA02 on: 04/15/2010 at: 10:26:10

The status bar at the bottom displays: Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 6:27:23 AM

# Warehouse Parameters Add/Change/Inspect Form

**Warehouse Parameters Maintenance** [File] [Options]

Warehouse No:  **QSSUG WAREHOUSE** FY:  InspectMode

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**Warehouse Control**

Default purchase tax percent for orders:

Add warehouse surcharge to AUP?:  Surcharge %:

Warehouse restocking fee:   (Dollar/Percentage)

Stock item edits:  Stock Classifications  Warehouse Locations

Issue approval required:  Level 1  Level 2  Level 3 Restricted level:

Issue extend maximum number of days:  (blank/0000 = unlimited)

Issue date control:

Issue last date in FY month:

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**Financial Control**  Stores integrated with GL

Budget acct control:  Post Mode:

FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1

WH asset:   Stock class surcharge:

WH surcharge:   Stock class restocking fee:

WH revaluation:   Stock item surcharge:

WH restocking:   Stock item restocking fee:

GL Offset objects: Adjustments:  Receipts:  New stock items:

---

Added by: DA02 on: 01/04/2009 Changed by: DA02 on: 06/29/2010 at: 14:55:37



# Warehouse FY Control Add/Change/Inspect Form

The screenshot shows a software window titled "FY Control Maintenance" with a menu bar (File, Options) and a toolbar. The main area displays the following information:

Warehouse No : 02      **QSSUG WAREHOUSE**  
FY : 09      FY Status : Open-WH is open for FY  
Date open: 07/01/2008      Date closed: 06/30/2010

Below this is a table with three columns: Transaction type, Start date, and End date.

Transaction type	Start date	End date
AD - Adjustments	07/01/2008	06/29/2010
BI - Back Issues	07/01/2008	06/30/2010
BO - Back Orders	07/01/2008	06/30/2010
CA - Cancel Issues	07/01/2008	06/30/2010
CR - Credits	07/01/2008	06/30/2010
IS - Issues	07/01/2008	06/30/2010
SO - Stores Orders	07/01/2008	06/30/2010
SR - Stores Receipts	07/01/2008	06/30/2010
SK - New Stock Item	07/01/2008	06/30/2010

At the bottom of the form area, there is a log of changes:

Added by: DA02 on: 04/26/2009  
Changed by: DA02 on: 06/02/2010 at: 19:09:38

The status bar at the bottom of the window displays: Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 6:34:34 AM

# Warehouse Stock Class Search Request and Results Form

**Stores Master File Maintenance**

- Warehouses (SXUPDT/1)
- Warehouse Parameters (SSUPDT)
- Warehouse Locators (SXUPDT/2)
- Sites (SXUPDT/3)
- Warehouse-Site Parameters (WSUPDT)
- Warehouse Fiscal Year Control (FYUPDT)
- Stock Classes (SCUPDT)**
- Stock Items (SKUPDT)
- Stock-Site Parameters (KSUPDT)
- Stores Prog-Options and Odometers (STPROD)

**Warehouse Tasks**

- Stores Orders (SOUPDT)
- Stores Receipts (SRUPDT)
- Stock Adjustments (SAUPDT)
- Stock Transfers (SKTFRS)
- Pick List Resolution (PLUPDT)

**Issue Requisition Tasks**

- Issues (ISUPDT)
- Issue Approval (IAUPDT)

**Stock Classes (SCUPDT)**

Warehouse:  QSSUG WAREHOUSE

Stock Class from:  to

Stock Class Name:

Audit ID:

	Class	Name	Added by	Add date	Changed by	Change date	Time
1	01	Classroom Supplies	DA02	02/22/2010			16:06:14
2	02	Janitorial Supplies	DA02	02/22/2010			16:06:59
3	03	Office Supplies	DA02	02/22/2010			16:07:26

# Warehouse Stock Class Add/Change/Inspect Form

**Stock Class Maintenance** [InspectMode]

File Options

Warehouse No : 02 **QSSUG WAREHOUSE**

Stock Class No : 01

Name : Classroom Supplies

Abbrev : Classupp

Add stock class surcharge to AUP

Stock class surcharge % : [ ]

Stock class restocking fee : [ ] [ ] (Dollar/Percentage)

FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1-DD1

WH default surcharge : 01-0000-0-4300.00-0110-7350-000-000-000

Override surcharge : [L] [ - - - . - - - - - ]

WH default restocking fee : 01-0000-0-4300.00-0110-7350-000-000-000

Override restocking fee : [L] [ - - - . - - - - - ]

Added by: DA02 on: 02/22/2010 at: 16:06:14

Changed by: ???????? on: ??/??/??

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 6:37:03 AM

# Warehouse Locator Search Request and Results Form

- [-] Stores Master File Maintenance
  - ... Warehouses (SXUPDT/1)
  - ... Warehouse Parameters (SSUPDT)
  - Warehouse Locators (SXUPDT/2)**
  - ... Sites (SXUPDT/3)
  - ... Warehouse-Site Parameters (WSUPDT)
  - ... Warehouse Fiscal Year Control (FYUPDT)
  - ... Stock Classes (SCUPDT)
  - ... Stock Items (SKUPDT)
  - ... Stock-Site Parameters (KSUPDT)
  - ... Stores Prog-Options and Odometers (STPROD)
- [-] Warehouse Tasks
  - ... Stores Orders (SOUPDT)
  - ... Stores Receipts (SRUPDT)
  - ... Stock Adjustments (SAUPDT)
  - ... Stock Transfers (SKTFRS)
  - ... Pick List Resolution (PLUPDT)
- [-] Issue Requisition Tasks
  - ... Issues (ISUPDT)
  - ... Issue Approval (IAUPDT)

## Warehouse Locators (SXUPDT/2)

Warehouse:  QSSUG WAREHOUSE

Warehouse Locator from:  to

WH Locator name:

Audit ID:

	WH Locator No	Description	Added by	Add date	Changed by	Change date	Time
1	A1 B25	Aisle 1 Shelf B25	DA02	02/23/2010	DA02	04/15/2010	10:27:49

# Warehouse Locator Add/Change/Inspect Form

**WH Locator Maintenance**

File Options

Warehouse No :  **QSSUG WAREHOUSE**

WH Locator No :

Name :

Abbrev :

Added by: DA02 on: 02/23/2010

Changed by: DA02 on: 04/15/2010 at: 10:27:49

Yr: 2009 Dist: 26 Site: 1 GS: W | 2/28/2011 9:07:10 AM

# Site Search Request and Results Form

- [-] Stores Master File Maintenance
  - Warehouse (SXUPDT/1)
  - Warehouse Parameters (SSUPDT)
  - Warehouse Locators (SXUPDT/2)
  - Sites (SXUPDT/3)**
  - Warehouse-Site Parameters (WSUPDT)
  - Warehouse Fiscal Year Control (FYUPDT)
  - Stock Classes (SCUPDT)
  - Stock Items (SKUPDT)
  - Stock-Site Parameters (KSUPDT)
  - Stores Prog-Options and Odometers (STPROD)
- [-] Warehouse Tasks
  - Stores Orders (SOUPDT)
  - Stores Receipts (SRUPDT)
  - Stock Adjustments (SAUPDT)
  - Stock Transfers (SKTFRS)
  - Pick List Resolution (PLUPDT)
- [-] Issue Requisition Tasks
  - Issues (ISUPDT)
  - Issue Approval (IAUPDT)
  - Back Issues (BIUPDT)
  - Credits (CRUPDT)
  - Stock Activity Lookup (SKTRCK)
- [-] Stores Master File Reports
  - Warehouse Descriptions (WH1100)
  - Warehouse Parameters (SS1100)
  - Warehouse Locator Descriptions (WL1100)
  - Site Descriptions (SI1100)
  - Warehouse Site Parameters (WS1100)
  - Fiscal Year Control (FC1100)
  - Stock Class Descriptions (SC1100)
  - Stock Site Parameters (KS1100)
- [-] Stores Stock Reports
  - Stock Items Listing (SK1100)
  - Stock Status (SK1200)
  - Stock Inventory (SK1205)
  - Stock Description Labels (SK1150)
  - Stock Catalog (ST1010)
  - Stock Catalog Inventory Worksheet (SK1200)

## Sites (SXUPDT/3)

Site No from:  to

Site Name:

Audit ID:

	Acc	Site	Description	Added by	Add date	Changed by	Change date
1	<input checked="" type="checkbox"/>	0001	A GRADE ELEMENTARY SCHOOL	JLMC	02/21/2010	DA02	02/22/2010
2	<input type="checkbox"/>	0002	B GRADE HIGH SCHOOL	JLMC	02/21/2010	DA02	02/22/2010
3	<input type="checkbox"/>	0003	C GRADE MIDDLE SCHOOL	JLMC	02/21/2010	DA02	02/22/2010
4	<input type="checkbox"/>	0004	THE OAKS ELEMENTARY SCHOOL	JLMC	02/21/2010	DA02	02/22/2010
5	<input type="checkbox"/>	0005	ELMER FUDD CHARTER SCHOOL	JLMC	02/21/2010	DA02	02/22/2010
6	<input type="checkbox"/>	0006	HILL & SEA CONTINUATION SCHOOL	JLMC	02/21/2010	DA02	02/22/2010
7	<input type="checkbox"/>	0007	MERCY CREEK DISTRICT	JLMC	02/21/2010	YGRA	07/27/1995
8	<input type="checkbox"/>	0009	SO GREAT ELEMENTARY DISTRICT	JLMC	02/21/2010		
9	<input type="checkbox"/>	0010	LIVE STONE DISTRICT	JLMC	02/21/2010		
10	<input type="checkbox"/>	0011	LOS NINOS UNIFIED	JLMC	02/21/2010	YGRA	06/19/2001
11	<input type="checkbox"/>	0012	BIG MAC DISTRICT	JLMC	02/21/2010		
12	<input type="checkbox"/>	0013	HAVE MERCY SCHOOL DISTRICT	JLMC	02/21/2010		
13	<input type="checkbox"/>	0014	GUSTY USD	JLMC	02/21/2010		
14	<input type="checkbox"/>	0015	PLAIN DISTRICT	JLMC	02/21/2010		
15	<input type="checkbox"/>	0016	PLANK DISTRICT	JLMC	02/21/2010		
16	<input type="checkbox"/>	0017	SNAIL DISTRICT	JLMC	02/21/2010	YGRA	08/17/1995
17	<input type="checkbox"/>	0018	SPARTAN DISTRICT	JLMC	02/21/2010		

# Site Add/Change/Inspect Form

The screenshot shows a software window titled "Site Maintenance" with a menu bar containing "File" and "Options". Below the menu is a toolbar with icons for file operations (delete, refresh, save, cancel), search, add, upload, and navigation (back, forward). A red "InspectMode" label is in the top right corner. The main area contains a form with the following fields:

Site No : 0001  
Name : A GRADE ELEMENTARY SCHOOL  
Abbrev : A GRADE

Added by: JLMC on: 02/21/2010  
Changed by: DA02 on: 02/22/2010 at: 19:13:08

The status bar at the bottom displays: Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 9:18:25 AM

# Warehouse Site Add/Change/Inspect Form

**Warehouse Site Maintenance**

File Options

InspectMode

Warehouse No : 02 **QSSUG WAREHOUSE**

FY : 09

Site No : 0001

Name : A GRADE ELEMENTARY SCHOOL

Abbrev : A GRADE

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Routing code : 11 Stop No : 22

Stores system issue approval flags No No

Site override issue approval flags  Level 1  Level 2  Level 3

Stores system G/L Mode :

Site override G/L Mode :

Object control for issues (Leave blank to include all object codes) :

1.  to  2.  to

3.  to  4.  to

Added by: DEA1 on: 02/28/2011 at: 09:40:06

Changed by: ???????? on: ??/??/??

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 9:46:43 AM



# Stock Item Search Criteria and Results Form

**Stock Items (SKUPDT)**

Warehouse:  FY:  Status:  Added by:  Last changed by:  Last used:  Unit of issue desc/Unit of order desc

Stock number range (up to 5 ranges)  
 --   --   --   
 --   --

Stock class range (up to 5 ranges)  
 --   --   --   --   --

Warehouse locator range (up to 10 ranges)  
 --   --   --   --   --   --   
 --   --   --   --   --   --

Search addtl warehouse locators

AUP/CUP ranges  
AUP:  --   
CUP:  --

Last order/Last receipt date ranges  
Last order dt:  to   
Last receipt dt:  to

Last PO #/Vendor #  
Last PO #:   
Last vendor #:

Unit of issue desc/Unit of order desc  
UOI:   
UOO:

Description (Select items to be searched)  
 Long desc  Short desc  Ext desc



St	Stock	Stock Desc	Sc	Class Desc	WH Loc	AUP	CUP	UOI	UOI Ratio	UOO

# Stock Item Search Results (without Search Criteria)

St	Stock	Stock Desc	Sc	Class Desc	WH Loc	AUP	CUP	UOI	UOI Ratio	UOO
	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	01	Classroom Supplies	BBB	0.3037	0.3341	EACH	1	BOX
	001030	GLUE STICK, .26 OZ.	01	Classroom Supplies	0	0.4381	0.4819	EA	1	EA
	757003	CLEANSER (30 CANS/CASE)	02	Janitorial Supplies	AAA002	19.7100	21.6810	CASE	1	CAS
	757015	CHALK - ORANGE FIRE (100 STICKS/BOX)	01	Classroom Supplies	AAA002	10.0000	11.0000	BOX	1	BO
	989898	WAX, FLOOR, NON-SKID GLOSSY	02	Janitorial Supplies	123456	7.1802	7.8982	GALLON	1	GALL

# Stock Item Search with Options Dropdown Menu

St	Stock	Stock Desc	Sc	Class Desc	WH Loc	AUP	CUP	UOI	UOI Ratio	UOO
	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	01	Classroom Supplies	BBB	0.3037	0.3341	EACH	1	BOX
	001020	GLUE STICK, 3/4 OZ.	01	Classroom Supplies	0	0.4381	0.4819	EA	1	EA
	75	DISINFECTANT WIPER/CASE	02	Janitorial Supplies	AAA002	19.7100	21.6810	CASE	1	CAS
	75	DISINFECTANT WIPER (100 STICKS/BOX)	01	Classroom Supplies	AAA002	10.0000	11.0000	BOX	1	BOX
	989898	WAX, FLOOR, NON-SKID GLOSSY	02	Janitorial Supplies	123456	7.1802	7.8982	GALLON	1	GALL

 Inspect stock  
 Track stock

# Stock Item Add/Change/Inspect Form – Stock Definition Tab

**Stock Item Maintenance** [InspectMode]

File Options

FY: 09 Warehouse No: 02 QSSUG WAREHOUSE Stock Class No: 01 Classroom Supplies Open FY: 09, 10

Stock No: 001020 Long Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES Short Desc: WHITE GLUE, 4 OZ.  Include stock item in catalog

Stock Definition | Usage Info | Expanded Desc | Addtl Locations

Primary WH location: BBB <LOCATION NOT DEFINED> No of addtl locations: 10

Unit/Order desc: BOXES Unit/Issue desc: EACH Ratio UOO: 1 to UOI: 1

Max on-hand: 991150 (UOI) Re-order point: 50 (UOI) Max orders backordered: 888899 (UOI)

Issue edit low: 1 high: 1500 Max backissued: 999999 Max issues per site per FY: 9999

Beg Inventory (UOI): 10 Beg AUP: 0.3039 Beg value: 3.04

**Override Surcharges for AUP**

Override warehouse surcharge (Warehouse level schg turned on)

Override stock class surcharge (Stock class level schg turned off)

Add stock item surcharge Stock surcharge %:

**Special Rules**

Calc CUP: Auto

Surcharge acct if manual:

Restock fee: (D/P)

AUP: 0.3037

Curr value: 15.19

CUP: 0.3341

Last order date: / / Last order unit price: 0.0000 Last PO#: Prior FY issues:

Last vendor:

Last receipt date: 06/30/2009 Last receipt unit price: 0.2700

2008 : 1176

2007 : 1741

2006 : 1189

2005 : 1245

2004 : 1234

Added by: DA02 on: 02/23/2009 Changed by: DA02 on: 02/24/2010 at: 01:10:53

Taskbar: up StoresManualJuly200... Microsoft PowerPoint ... QSS ControlCenter ... Stores - Stock Items (... Stock Item Mainte... Untitled - Paint

# Stock Item Add/Change/Inspect Form – Usage Info Tab

**Stock Item Maintenance**

File Options

InspectMode

FY: 09 Warehouse No: 02 QSSUG WAREHOUSE Stock Class No: 01 Classroom Supplies Open FY: 09, 10

Stock No: 001020 Long Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES Short Desc: WHITE GLUE, 4 OZ.  Include stock item in catalog

Stock Definition Usage Info Expanded Desc Addtl Locations

<p><b>Orders</b></p> <p>Orders : 0</p> <p>On-order : 0</p> <p>Cancel : 0</p> <p>Backorders : 40</p> <p><b>Receipts</b></p> <p>Units of order : 20</p> <p>Units of issue : 25</p> <p><b>Adjustments</b></p> <p>Adjusted : 45</p>	<p><b>Issues and Credits</b></p> <p>Issues : 30</p> <p>Backissues : 0</p> <p>Credits : 7</p> <p><b>Encumbered Issues</b></p> <p>Issues : 5</p> <p>Backissues : 0</p> <p>Total enc : 5</p>
<p>AUP : 0.3037 CUP : 0.3341 Curr value : 15.19</p>	<p>Stock on shelf : 50 Stock on Hand : 45</p>
<p>Last order date : Last order unit price : 0.0000</p> <p>Last receipt date : 06/30/2009 Last receipt unit price : 0.2700</p> <p>Prior FY issues : 2008 : 1176 2007 : 1741 2006 : 1189 2005 : 1245 2004 : 1234</p>	<p>Last PO : Last vendor :</p>
<p>Added by: DA02 on: 02/23/2009 Changed by: DA02 on: 02/24/2010 at: 01:10:53</p>	

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 10:02:38 AM

# Stock Item Add/Change/Inspect Form – Expanded Desc Tab

The screenshot displays the 'Stock Item Maintenance' application window. The title bar reads 'Stock Item Maintenance'. Below the title bar is a menu bar with 'File' and 'Options', and a toolbar with various icons including a red 'X', a refresh symbol, a save symbol, a search magnifying glass, a green plus sign, a green arrow pointing up, a printer icon, a computer monitor icon, and four navigation arrows (back, forward, home, end).

At the top right of the main area, there is a red 'InspectMode' button. Below this, the form contains several input fields and labels:

- FY: 09
- Warehouse No: 02 QSSUG WAREHOUSE
- Stock Class No: 01 Classroom Supplies
- Open FY: 09, 10
- Stock No: 001020
- Long Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES
- Short Desc: WHITE GLUE, 4 OZ.
- Include stock item in catalog

Below these fields are four tabs: 'Stock Definition', 'Usage Info', 'Expanded Desc', and 'Addtl Locations'. The 'Expanded Desc' tab is selected, showing a large text area with the following text:

These glue bottles are ideal for use in Grades 3 to 12. For K - 2, see stock item 1021, packaged in a 2 oz oversized bottle that is easier for young kids to grasp.

At the bottom of the form, there are two status lines:

- Added by: DA02 on: 02/23/2009
- Changed by: DA02 on: 02/24/2010 at: 01:10:53

The bottom of the window features a status bar with the text: Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 10:06:17 AM

# Stock Item Add/Change/Inspect Form – Addt'l Locations Tab

**Stock Item Maintenance**

File Options

InspectMode

FY: 09 Warehouse No: 02 QSSUG WAREHOUSE Stock Class No: 01 Classroom Supplies Open FY: 09, 10

Stock No: 001020 Long Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES Short Desc: WHITE GLUE, 4 OZ.  Include stock item in catalog

Stock Definition Usage Info Expanded Desc Addtl Locations

Primary WH location: BBB <LOCATION NOT DEFINED>

**Additional Warehouse Locations**

01.	AAA001	<LOCATION NOT DEFINED>
02.	AAA002	<LOCATION NOT DEFINED>
03.	AAA003	<LOCATION NOT DEFINED>
04.	AAA004	<LOCATION NOT DEFINED>
05.	AAA005	<LOCATION NOT DEFINED>
06.	AAA006	<LOCATION NOT DEFINED>
07.	AAA007	<LOCATION NOT DEFINED>
08.	AAA011	<LOCATION NOT DEFINED>
09.	AAA008	<LOCATION NOT DEFINED>
10.	AAA009	<LOCATION NOT DEFINED>
11.		
12.		
13.		

Added by: DA02 on: 02/23/2009 Changed by: DA02 on: 02/24/2010 at: 01:10:53

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 10:11:31 AM

# Stock-Site Add/Change/Inspect Form

**Stock Site Maintenance** [Window Title Bar]

File Options [Menu Bar]

[Icons: Close, Refresh, Save, Cancel, Search, Add, Upload, Print, Computer, Navigation]

**InspectMode** [Button]

FY:  Warehouse No:  QSSUG WAREHOUSE Stock Class No:  Janitorial Supplies

Stock No:  Long Desc: **CLEANSER (30 CANS/CASE)** Short Desc: **CLEANSER (30 CANS/CASE)**

Site No:  A GRADE ELEMENTARY SCHOOL

WH locator:  <LOCATION NOT DEFINED>

	Override	Stock Master
Issue edit low: <input type="text" value="000000000"/>	<input type="checkbox"/>	<input type="text" value="000000001"/>
Issue edit high: <input type="text" value="000000100"/>	<input checked="" type="checkbox"/>	<input type="text" value="000000099"/>
Max issue per FY: <input type="text" value="000002000"/>	<input checked="" type="checkbox"/>	<input type="text" value="000009999"/>
Max issues on Back issue: <input type="text" value="000000000"/>	<input type="checkbox"/>	<input type="text" value="000000999"/>

Added by: DEA1 on: 02/28/2011 at: 10:24:39      Changed by: ???????? on: ??/??/??

Yr: 2009 Dist: 26 Site: 1 GS: W | 2/28/2011 | 10:25:49 AM [Status Bar]



# Stores Program Options and Odometers Add/Change/Inspect Form

Program Options and Odometers Maintenance

File Options

InspectMode

Odometer FY: 09

	Odometer	Date flag	Autonumber	Additional parameters	
Issues odometer and options (ISUPDT) :	091116	<input type="checkbox"/>	<input checked="" type="checkbox"/>	AS E	06
Pick lists odometer and options (PLUPDT) :	000250	<input checked="" type="checkbox"/>	<input type="checkbox"/>		02
Stores orders odometer and options (SOUNDT) :	090180	<input type="checkbox"/>	<input type="checkbox"/>		02
Cross-fund control record (ISFICT)	X9312	9610			13

Yr: 2009 Dist: 26 Site: 1 GS: W 2/28/2011 3:16:31 PM

# Stores Order Search and Results Form

## Stores Orders (SOUPDT)

FY:  WH:  QSSUG WH

Order No:

Order Dt: 06/30/2009

PO No: 123456

Order Desc: NEED MORE SUPPLIES

Vendor No: 065715

Vendor name: OFFICE DEPOT

Vendor address:

6700 AUTOMALL PKWY  
FREMONT, CA 94538

Remit address:

Order tax: 63.53 (9.5000%	Handling charges: 10.00	Order cost: 668.70
Total ordered: 160	Total received: 80	Total addtl cost: 73.53
		Order total: 742.23

Added by: DA02 on: 02/23/2010 at: 04:35:16

Line	Sk No	Sk description	Order unit price	Original order Qty	Net order cost	Received Qty	On backorder	Back Recv
0001	001030	GLUE STICK, .26 OZ.	0.3600	20	7.20	25	0	
0002	001020	WHITE GLUE, 4 OZ.	0.2875	40	11.50	5	35	
0003	989898	WAX, FLR, NON-SKID GLOSS	6.5000	100	650.00	50	50	

# Stores Order Search Results with Options Dropdown Menu

**Stores Orders (SOUPDT)**

FY:  WH:  QSSUG WH      Order No:

Order Dt: 06/30/2009      PO No: 123456

Order Desc: NEED MORE SUPPLIES

Vendor No: 065715      Vendor name: OFFICE DEPOT

Vendor address:

6700 AUTOMALL PKWY  
FREMONT, CA 94538

Remit address:

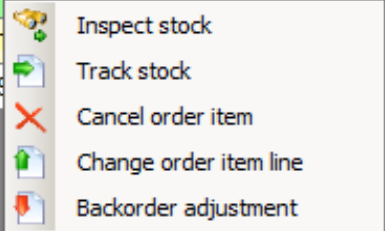
Order cost : 668.70






Order tax : 63.53 (9.5000%    Handling charges : 10.00    Total addtl cost : 73.53

Total ordered : 160    Total received : 80    Order total : 742.23

Added by: DA02 on: 02/23/2010 at: 04:35:16

Line	Sk No	Sk description	Order unit price	Original order Qty	Net order cost	Received Qty	On backorder	Back Recv
0001	001030	GLUE STICK 260Z	0.3600	20	7.20	25	0	
0002	001030	GLUE STICK 260Z	0.2875	40	11.50	5	35	
0003	989	STAPLER	6.5000	100	650.00	50	50	



-  Inspect stock
-  Track stock
-  Cancel order item
-  Change order item line
-  Backorder adjustment

# Stores Order Header Info Add Forms

**Order header maintenance** [min] [max] [close]

File Options

[new] [refresh] [save] [cancel] [find] [add] [upload] [printer] [back] [home] [forward] [end]

**AddMode** [dots]

FY:  WH:  QSSUG WH Order No:

Order Dt:  PO No:

Order tax %:  Order handling charges:

Order Desc:

Vendor No:  STAPLES

Vendor address:  
1850 COUNTRY SIDE DR  
TURLOCK, CA 95380

Remit address:  
DEPT. 601110007120256  
P.O. BOX 6721  
THE LAKES, NV 88901-6721

Order tax : Handling charges : Order cost :  
Total ordered : Total received : Total addtl cost :  
Order total :

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:07:09 AM [dots]

# Stores Order Header Add with Vendor Lookup for Vendor Selection

Vendor Lookup 26 - STORES DIST 26 (QSS ONLY) QSS/OASIS

File Options Help

Page: 1 of 1

Vendor Lookup | TIN Lookup | Commodity Lookup | Employee Lookup | **Results**

	Vendor Name	Vendor #	Status	Address	Contact Info	Phone Number	Fax Number	Com Codes	Add'l Addr.
1	STAPLES	26 - 109848	A	500 STAPLES DR PO BOX 9256 FARMINGTON, MA 01701			(877) 333-0398		
2	STAPLES	26 - 111615	A	1850 COUNTRY SIDE DR TURLOCK, CA 95380		(209) 632-2209	(209) 632-4735		
3	Staples Communication	26 - 105256	A	PO Box 5722 Hartford, CT 06102-5722		(916) 565-3555			
4	STAPLES COMMUNICATIONS	26 - 105737	A	P.O. BOX 5718 HARTFORD, CT 06102-5718		(800) 829-9866	(203) 882-3730		
5	STAPLES DIRECT	26 - 107043	A	ACCT#601110007120256 PO BOX 54430 TULSA, OK 74155		(800) 333-3330	(800) 333-3199		

3/1/2011 6:03 AM

# Stores Order Header Add with Vendor Lookup for Vendor Selection Dropdown Menu

Vendor Lookup		IIN Lookup		Commodity Lookup		Employee Lookup		● Results	
		Vendor Name	Vendor #	Status	Address				
1		STAPLES	26 - 109848	A	500 STAPLES DR PO BOX 9256 FARMINGTON, MA 01701				
▶ 2		STAPLES	26 - 111615	A	1850 COUNTRY SIDE DR TURLOCK, CA 95380				
3	Stap			A	PO Box 5722 Hartford, CT 06102-5722				
4	STAP			A	P.O. BOX 5718 HARTFORD, CT 06102-5718				
5	STAP			A	ACCT#601110007120256 PO BOX 54430 TULSA, OK 74155				

Line: 2 Vendor Number: 26 - 111615

- Show Vendor Addresses
- Show Commodities
- Display Vendor Info
- Display Vendor Activity
- Maintain Vendor
- Return Vendor

# Stores Order Items Add Form with ability to Drag-and-Drop Stock Item Number

The screenshot displays the 'Orders Maintenance' application window. On the left, a table lists stock items. The main window contains an 'Order header' section with details like 'FY: 09', 'WH: 02-QSSUG WH', 'Order No: \*AUTO\*', 'Order Dt: 06/30/2009', and 'PO No: 091112'. Below this is the 'Order item entry' section with a form for adding items, showing 'Stock No: 001030', 'Qty to order', 'Unit Price', 'Cost: 0.00', and 'UOO Desc: EA'. The 'Order items' section contains a table with one item: '0001', '001020', 'WHITE GLUE, 4 OZ. SQUEEZE BOTTLES', 'BOXES', '100', '0.3600', and '36.00'. At the bottom, a summary section shows 'Tax %: 9.5000', 'Tax amt: 3.42', 'Handling charges: 15.95', 'Order cost: 36.00', 'Total addtl cost: 19.37', and 'Order total: 55.37'. The status bar at the bottom right indicates 'Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:12:23 AM'.

St	Stock	Stock Des
	001020	WHITE GL
	001030	GLUE STI
	757003	CLEANSE
	757015	CHALK - C
	989898	WAX, FLO

**Order header**  
 FY: 09 WH: 02-QSSUG WH Order No: \*AUTO\* Order Dt: 06/30/2009 PO No: 091112  
 Order Desc: SPECIAL ORDER  
 Vendor No: 111615 Vendor name: STAPLES

**Order item entry**  
 + Add order item [Enter] | Clear order item info [Ctrl + Alt + F1]  
 Stock No: 001030 Qty to order: Unit Price: Cost: 0.00 UOO Desc: EA  
 Desc: GLUE STICK, .26 OZ.

**Order items**  
 X Remove order item line [Ctrl + Alt + F8] | Remove all order item lines [Alt + Shift + F1] | Grid output [Alt + Shift + F11]

Line	Stock No	Stock description	UOO	Qty ordered	Unit price	Cost
0001	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	BOXES	100	0.3600	36.00

Tax %: 9.5000 Tax amt: 3.42 Handling charges: 15.95  
 Order cost: 36.00  
 Total addtl cost: 19.37  
 Order total: 55.37

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:12:23 AM

# Stores Order Items Add Form with Save Message Box

The screenshot displays the 'Orders Maintenance' application window. At the top, a status bar indicates 'Order No 090180 and 2 item(s) have been added successfully'. The main window contains an 'Order header' section with the following details: FY: 09, WH: 02-QSSUG WH, Order No: \*AUTO\*, Order Dt: 06/30/2009, PO No: 091112, Order Desc: SPECIAL ORDER, Vendor No: 111615, and Vendor name: STAPLES. Below this is an 'Order item entry' section with a toolbar containing '+ Add order item [Enter]' and 'Clear order item info [Ctrl + Alt + F1]'. A table with columns 'Stock No', 'Qty to order', 'Unit Price', 'Cost', and 'UOO Desc' is visible, with the first row containing the text '<STOCK ITEM NOT SUPPLIED>'. A modal dialog box titled 'Order saved' is overlaid on the screen, displaying the same success message and an 'OK' button. In the background, a table with columns 'Qty ordered', 'Unit price', and 'Cost' is partially visible, showing two rows of data: (100, 0.3600, 36.00) and (100, 0.5200, 52.00).

Order header  
FY : 09 WH : 02-QSSUG WH Order No : \*AUTO\* Order Dt : 06/30/2009 PO No : 091112  
Order Desc : SPECIAL ORDER  
Vendor No : 111615 Vendor name : STAPLES

Order item entry  
+ Add order item [Enter] Clear order item info [Ctrl + Alt + F1]

Stock No	Qty to order	Unit Price	Cost	UOO Desc
<STOCK ITEM NOT SUPPLIED>				

Order saved  
Order No 090180 and 2 item(s) have been added successfully  
OK

Qty ordered	Unit price	Cost
100	0.3600	36.00
100	0.5200	52.00



# Stores Receipt Search Request and Results Form

Stores - Stores Receipts (SRUPDT) 02 - QSSUG WAREHOUSE QSS/OASIS

File Options Window Help

**Stores Master File Maintenance**

- Warehouses (SXUPDT/1)
  - Warehouse Parameters (SSUPDT)
  - Warehouse Locators (SXUPDT/2)
  - Sites (SXUPDT/3)
  - Warehouse-Site Parameters (WSUPDT)
  - Warehouse Fiscal Year Control (FYUPDT)
  - Stock Classes (SCUPDT)
  - Stock Items (SKUPDT)
  - Stock-Site Parameters (KSUPDT)
  - Stores Prog-Options and Odometers (STPROD)
- Warehouse Tasks
  - Stores Orders (SOUPDT)
  - Stores Receipts (SRUPDT)**
  - Stock Adjustments (SAUPDT)
  - Stock Transfers (SKTFRS)
  - Pick List Resolution (PLUPDT)
- Issue Requisition Tasks
  - Issues (ISUPDT)
  - Issue Approval (IAUPDT)
  - Back Issues (BIUPDT)
  - Credits (CRUPDT)
  - Stock Activity Lookup (SKTRCK)
- Stores Master File Reports
  - Warehouse Descriptions (WH1100)
  - Warehouse Parameters (SS1100)
  - Warehouse Locator Descriptions (WL1100)
  - Site Descriptions (S11100)
  - Warehouse Site Parameters (WS1100)
  - Fiscal Year Control (FC1100)
  - Stock Class Descriptions (SC1100)
  - Stock Site Parameters (KS1100)
- Stores Stock Reports
  - Stock Items Listing (SK1100)
  - Stock Status (SK1200)
  - Stock Inventory (SK1205)
  - Stock Description Labels (SK1150)
  - Stock Catalog (ST1010)
  - Stock Catalog Inventory Worksheet (SK1300)

**Stores Receipts (SRUPDT)**

FY: 09 WH: 02 QSSUG WH Order No: 090180

Order Dt: 06/30/2009 PO No: 091112

Order Desc: SPECIAL ORDER

Vendor No: 111615 Vendor name: STAPLES

Vendor address: 1850 COUNTRY SIDE DR  
TURLOCK, CA 95380

Remit address: DEPT. 60110007120256  
P.O. BOX 6721  
THE LAKES, NV 88901-6721

Order cost: 88.00  
Order tax: 8.36 (9.50%) Handling charges: 15.95 Total addtl cost: 24.31  
Total ordered: 200 Total received: 0 Order total: 112.31

Added by: DEA1 on: 03/01/2011 at: 06:13:16

Line	Sk No	Sk description	Order Unit price	Order Qty	Receipt Qty	Receipt value	Receipt damaged Qty	Receipt BOrder Qty	Added by
0001	001020	WHITE GLUE, 4 OZ.	0.36	100	0	0.00	0	0	DEA1
0002	001030	GLUE STICK, .26 OZ.	0.52	100	0	0.00	0	0	DEA1

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:18:54 AM

# Stores Receipt Search Request with Dropdown Menu

**Stores Receipts (SRUPDT)**

FY:  WH:  QSSUG WH      Order No:

Order Dt: 06/30/2009      PO No: 091112

Order Desc: SPECIAL ORDER

Vendor No: 111615      Vendor name: STAPLES

Vendor address:

1850 COUNTRY SIDE DR  
TURLOCK, CA 95380

Remit address:

DEPT. 601110007120256  
P.O. BOX 6721  
THE LAKES, NV 88901-6721

Order cost: 88.00

Order tax: 8.36 (9.50%)    Handling charges: 15.95    Total addtl cost: 24.31

Total ordered: 200    Total received: 0    Order total: 112.31

Added by: DEAI on: 03/01/2011 at: 06:13:16

Line	Sk No	Sk description	Order Unit price	Order Qty	Receipt Qty	Receipt value	Receipt damaged Qty	Receipt BOrder Qty	Added by
0001	001020	WHITE GLUE 4 OZ	0.36	100	0	0.00	0	0	DEAI
0002	00	Inspect stock	0.52	100	0	0.00	0	0	DEAI

- Inspect stock
- Track stock
- Delete all receipts
- Delete selected receipts

# Stores Receipt Summary Form

**Receipts Summary**

File Options

InspectMode

FY : 09 WH : 02-QSSUG WH Order No : 090180 Order Dt : 06/30/2009 PO No : 091112

Order Desc : SPECIAL ORDER

Vendor No : 111615 Vendor name : STAPLES Order cost : 88.00

Order tax : 8.36 (9.50%) Handling charges : 15.95 Total addtl cost : 24.31

Total ordered : 200 Total received : 0 Order total : 112.31

Line	Sk No	Sk description	Order Unit price	Order Qty	Receipt Qty	Receipt value	Receipt damaged Qty	Receipt BOrder Qty	Added by
0001	001020	WHITE GLUE, 4 OZ.	0.36	100	0	0.00	0	0	DEA1
0002	001030	GLUE STICK, .26 OZ.	0.52	100	0	0.00	0	0	DEA1

Receipt Qty	Receipt damaged Qty	Receipt value	Receipt date	Added by	Date added	Changed by	Date changed	Time
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Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:25:28 AM

# Stores Receipt Add/Changer/Inspect Form

AddMode

FY: 09    WH: 02-QSSUG WH    Order No: 090180    Order Dt: 06/30/2009    PO No: 091112  
 Order Desc: SPECIAL ORDER  
 Vendor No: 111615    Vendor name: STAPLES

---

Line #	Stock No	QtyRcv	Unit Price	Date	QtyDmg	QtyBOrd	Ratio Ord	Issue
0001	001020	100	0.3600	06/30/2009		0	1	1

Handling chg: 7.98    Tax: 3.42    Back order reason:

---

Ext price: 36.00    Stock Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES  
 Net value: 47.40    Unit/order desc: BOXES    Unit/issue desc: EACH

Affect GL with this transaction    Issue Qty: 100

	Before	CUP to use	After
Stock on shelf	50	Please choose the CUP you would like to use:	150
Value	15.19		62.59
Average Unit Price	0.3037		0.4173
Chargeable Unit Price	0.3341		0.4590

Prev ordered: 100    Damaged: 0    Total order cost: 88.00  
 Prev received: 0    Cancelled: 0    Tax (9.50%): 8.36  
 On Backorder: 0    Bal on order: 100    Handling charges: 15.95  
Net cost: 112.31

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:27:11 AM

# Stores Adjustment Search Request and Results Form

**Stock Adjustments (SAUPDT)**

Warehouse:  FY:  Adjustment date range:  to  Adjustment type:  Xfer direction to/from WH 02:  Xfer WH:

Stock numbers (up to 10 stock numbers):

Adjustment description (up to 60 characters):   
 Search adjustments with no description

Audit ID:  Audit date range:  to

Adjust Type	Stock	Stock Desc	Adj Qty	Adj Date	WH	Xfer WH	Adj Value	Adj Description
-------------	-------	------------	---------	----------	----	---------	-----------	-----------------

# Stores Adjustment Add Form

**Add Adjustment**

File Options

FY:  Warehouse No:  **QSSUG WAREHOUSE** Stock Class No:  **Classroom Supplies**  
 Stock No:  Long Desc:  Short Desc:   
 Ratio UOO:  to UOI:  Unit/Order desc:  Unit/Issue desc:   
 Adj date:   Affect GL

	Before	Adjustment	After
<b>Stock on shelf</b>	150	Adjustment (A) <input type="text"/>	150
<b>Value</b>	62.60	New value: <input type="text"/>	62.60
<b>Average Unit Price</b>	0.4173	New AUP: <input type="text"/>	0.4173
<b>Chargeable Unit Price</b>	0.4590	Auto-calculate "after" CUP value <input type="text"/>	<input type="text" value="0.4590"/>

Adjustment Description (up to 180 chars)

Net Adjustment

<b>Quantity</b>	<input type="text" value="0"/>
<b>Value</b>	<input type="text" value="0.00"/>

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:32:00 AM

# Stores Transfer Search Results Form

(SKTFRS) 02 - QSSUG WAREHOUSE QSS/OASIS

Help

WH:02 FY:09 Adj Date:all-all Adj type:TF Xfer direction:From Xfer WH:all

Adjust Type	Stock	Stock Desc	Adj Qty	Adj Date	WH	Xfer WH	Adj Value	Adj Description
TF	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	-10	06/30/2009	02	01	-3.04	ADJUSTMENT FROM A STOCK TR
TF	757003	CLEANSER (30 CANS/CASE	-10	04/08/2009	02	01	-200.00	ADJUSTMENT FROM A STOCK TR
TF	757015	CHALK - ORANGE FIRE (100 STICKS/BOX)	-10	03/23/2009	02	01	-100.00	ADJUSTMENT FROM A STOCK TR
TF	757015	CHALK - ORANGE FIRE (100 STICKS/BOX)	-10	03/23/2009	02	01	-100.00	ADJUSTMENT FROM A STOCK TR
TF*	757020	Carabiner - Orange Stripe	-334		02	00	-131.53	ADJUSTMENT FROM A STOCK TR

# Stores Transfer Add Form

**Add Transfer** [Window Title Bar]

File Options [Menu Bar]

[Icons: Close, Undo, Save, Print, Find, Add, Move, Copy, Paste, Refresh, Help] [Toolbar]

**AddMode** [Button]

Stock No	Quantity	Date	From WH	To WH	Affect GL
<input type="text"/>	<input type="text"/>	03/01/2011	02	<input type="text"/>	<input type="checkbox"/>

Stock Description                      Unit type                      AUP                      CUP    Ext Cost/ New AUP                      SoH                      New balance

**From :** <STOCK ITEM NOT DEFINED>

**To :** <STOCK ITEM NOT DEFINED>

Yr: 2009 Dist: 26 Site: 1 GS: W    3/1/2011    6:35:15 AM [Status Bar]



# Stores Issue Add Form

**Issues Maintenance**

File Options Items

Issue header

FY: 09 WH: 02 QSSUG WH Issue No: \*AUTO\* Issue Dt: 06/30/2009 Approval Status  
 Site No: 0001 A GRADE ELEMENTARY SCHOOL FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1- DD1  
 Level 1 : N  
 Level 2 : N  
 Level 3 : N

Desc: Default acct: L - - - - -  
 Acct control : 1 (Collapse by acct) Post mode : E (Encumber on entry/Expense when picked) Balance :

Issue item entry

+ Add issue item [Enter] Clear issue item info [Ctrl + Alt + F1]

Stock No	Qty requested	CUP	Total cost	UOI Desc	Before SOH	After SOH

Desc: <STOCK ITEM NOT DEFINED>  
 FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1- DD1  
 Balance :  
 L - - - - - Back issue BI Qty: BI Desc:

Issue items

X Remove issue item line [Ctrl + Alt + F8] Remove all issue item lines [Alt + Shift + F1] Grid output[Alt + Shift + F11]

Line	Stock No	Stock description	Unit price	Quantity requested	Total cost	UOI	FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:36:33 AM

# Stores Issue Add with use of Account Lookup

**GL Account Lookup** 26 - STORES DIST 26 (QSS ONLY) QSS/OAST

File Options Help

18352 Accounts Read, 2034 Accounts Qualified, 2034 Expense Accounts Page: 1 of 21

Lookup | Advanced Search

Search by:  Account  Advanced

District: 26 Year: 09

FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1-DD1  
 01-????-?-4???. ??-????-????-??-??-??

Show Summary  
 Show Accounts  
 Open Accounts Only

Columns to show:  
 Standard  
 All  Minimal

Expense Summary	Working	Revised	Approved
<b>Budget:</b>	6,148,876.41	6,089,048.23	4,241,258.00
Expense:	1,771,936.67		
Pending:	372.71		
Encumbered:	914,427.69		
<b>Total Committed:</b>	2,686,737.07		
<b>Balance:</b>	3,462,139.34	3,402,311.16	1,554,520.93

	FD-RESC-Y-OBJT . SO-GOAL-FUNC-SCH-DD1-DD1	ST	Pseudo	Working	Expensed	Pending	Encumbered	Committed	Balance
1	01-0000-0-4200.00-0110-7350-000-000-000	O		500.00	.00	.00	.00	.00	500.00
2	01-0000-0-4200.00-0110-7400-000-000-000	O		2,500.00	191.59	.00	.00	191.59	2,308.41
3	01-0000-0-4200.00-0110-7700-000-000-000	O		.00	208.98	.00	.00	208.98	-208.98
4	01-0000-0-4200.00-8602-7430-000-000-000	O		200.00	.00	.00	.00	.00	200.00
5	01-0000-0-4200.00-8606-7350-000-000-000	O		300.00	.00	.00	.00	.00	300.00
6	01-0000-0-4200.00-8607-7700-000-000-000	O		.00	208.98	.00	.00	208.98	-208.98
7	01-0000-0-4300.00-0101-7100-000-000-000	O		100.00	242.89	.00	.00	242.89	-142.89
8	01-0000-0-4300.00-0110-7350-000-000-000	O		10,000.00	3,354.08	.00	-464.53	2,889.55	7,110.45
9	01-0000-0-4300.00-0110-7400-000-000-000	O		8,000.00	97.62	.00	187.09	284.71	7,715.29
10	01-0000-0-4300.00-0110-7530-000-000-000	O		2,000.00	898.66	.00	710.62	1,609.28	390.72
11	01-0000-0-4300.00-0110-7530-000-201-000	O		41.00	.00	.00	.00	.00	41.00
12	01-0000-0-4300.00-0110-7700-000-000-000	O		24,325.00	10,585.89	.00	4,695.80	15,281.69	9,043.31
13	01-0000-0-4300.00-0120-8100-000-000-000	O		.00	.00	.00	.00	.00	.00

3/1/2011 6:39 AM

# Stores Issue Search Request and Results Form (after adding Issue 091116)

02 - QSSUG WAREHOUSE QSS/OASIS

Issues (ISUPDT)

FY: 09 WH: 02 QSSUG WH Issue No: 091116

Issue Dt: 06/30/2009 GL Mode: E(Encumber on entry/Expense when picked, Acct Ctrl: 1(Collapse by acct)

Issue Desc: Special Issue

Site No: 0001 Site name: A GRADE ELEMENTARY SCHOOL

Approval status 1: N Date: Time: 01:00:00

Approval status 2: N Date: Time: 01:00:00

Approval status 3: N Date: Time: 01:00:00

Added by: DEA1 on: 03/01/2011 at: 06:42:54

Line	Stock No	Stock description	Unit price	Requisition Qty	Total cost	UOI	Status
0001	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	0.4590	6	2.75	EACH	Encumbe
0002	001030	GLUE STICK, .26 OZ.	0.4819	6	2.89	EA	Encumbe
0003	757015	CHALK - ORANGE FIRE (100 STICKS/BOX)	11.0000	1	11.00	BOX	Encumbe

# Stores Credit Search Request and Results Form

02 - QSSUG WAREHOUSE QSS/OASIS

**Credits (CRUPDT)**

FY: 09 WH: 02 QSSUG WH Issue No: 091071  
 Issue Dt: 06/30/2009 GL Mode: X(Expense immediately on entry) Acct Ctrl: 1(Collapse by acct)  
 Issue Desc: JONES / SMITH - 4TH GRADE Site name: ELMER FUDD CHARTER SCHOOL  
 Site No: 0005  
 Display filter: Show all issue items

Approval status 1 : N Date: Time : 01:00:00  
 Approval status 2 : N Date: Time : 01:00:00  
 Approval status 3 : N Date: Time : 01:00:00

Added by: DA02 on: 02/24/2010 at: 01:16:20

Issue item lines

Line	Stock No	Stock description	Unit price	Requisition Qty	Total cost	UOI	Status
0001	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	0.2706	5	1.35	EACH	Expensed
0002	001030	GLUE STICK, .26 OZ.	0.4786	2	0.96	EA	Expensed
0003	989898	WAX, FLOOR, NON-SKID GLOSSY	7.8982	1	7.90	GALLON	Expensed

Credits on file

Line	Credit date	Credit Qty	Unit price	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-SCH-DD1-DD1
0001	06/30/2009	3	0.2706	TYPED IN WRONG ISSUE QTY...SHE ONLY WANTED 2.	01-0000-0-4300.00-0101-7100-000-000-000
0001	06/30/2009	2	0.2706	now she says she doesn't like our glue!	01-0000-0-4300.00-0101-7100-000-000-000

# Stores Credit Add Form

**Credits Maintenance**

File Options

Issue information

FY:  WH:  **QSSUG WH** Issue No:  Line No:  Sk No:

Issue Dt: 06/30/2009 GL Mode: X (Expense immediately on entry) Acct Ctrl: 1 (Collapse by acct)

Issue Desc: JONES / SMITH - 4TH GRADE Site No: 0005 Site name: ELMER FUDD CHARTER SCHOOL

Credit items

Line	Stock No	Stock description	Unit price	Requisition Qty	Total cost	UOI	Status	Picklist	FD-RESC-Y-
0002	001030	GLUE STICK, .26 OZ.	0.4786	2	0.96	EA	Expensed	097480	01-0000-0-
0003	989898	WAX, FLOOR, NON-SKID GLOSSY	7.8982	1	7.90	GALLON	Expensed	097480	01-0000-0-

Credit information for Line No: 0002 Sk No: 001030

Credit:  Date:  Total credits: 1 Amt available to credit: 1

Reason:

Credit surcharge back to user  
 Charge restocking fees

Total fee amount: 0.00

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:51:33 AM

# Stores Tracking Request Form (Right click on Stock Item)

Stores - Stock Activity Lookup (SKTRCK)

File Options

Stock Activity Lookup (SKTRCK)

FY: 09 WH: 02 QSSUG WH Sk No: 001020

Sk Class: 01 - Classroom Supplies

Sk Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES

Site Selection for Issues and Credits

All

FY processing: Process any open FY Sort by: Transaction date

Excluded transaction types

Transaction type	From No	To No	From Date	To Date	
Issues :			///	///	
Credits :			///	///	
Back issues :			///	///	
Cancel <del>ed</del> issues :			///	///	
Stores <u>o</u> rders :			///	///	
Back <u>o</u> rders :			///	///	
Stores <u>r</u> ceipts :			///	///	
<u>A</u> ddjustments :			///	///	
[None]			///	///	
[None]			///	///	
[None]			///	///	

View: 2009 Dist 26 Site: 1 CE: W 2/1/2011 6:52:10 AM

# Stores Tracking Request Form (from Menu)

Stores - Stock Activity Lookup (SKTRCK) 02 - QSSUG WAREHOUSE QSS/OASIS

File Options Window Help

Stores Master File Maintenance

- Warehouses (SXUPDT/1)
- Warehouse Parameters (SSUPDT)
- Warehouse Locators (SXUPDT/2)
- Sites (SXUPDT/3)
- Warehouse-Site Parameters (WSUPDT)
- Warehouse Fiscal Year Control (FYUPDT)
- Stock Classes (SCUPDT)
- Stock Items (SKUPDT)
- Stock-Site Parameters (KSUPDT)
- Stores Prog-Options and Odometers (STPROD)

Warehouse Tasks

- Stores Orders (SOUPDT)
- Stores Receipts (SRUPDT)
- Stock Adjustments (SAUPDT)
- Stock Transfers (SKTFERS)
- Pick List Resolution (PLUPDT)

Issue Requisition Tasks

- Issues (ISUPDT)
- Issue Approval (IAUPDT)
- Back Issues (BIUPDT)
- Credits (CRUPDT)
- Stock Activity Lookup (SKTRCK)**

Stores Master File Reports

- Warehouse Descriptions (WH1100)
- Warehouse Parameters (SS1100)
- Warehouse Locator Descriptions (WL1100)
- Site Descriptions (SI1100)
- Warehouse Site Parameters (WS1100)
- Fiscal Year Control (FC1100)
- Stock Class Descriptions (SC1100)
- Stock Site Parameters (KS1100)

Stores Stock Reports

- Stock Items Listing (SK1100)
- Stock Status (SK1200)
- Stock Inventory (SK1205)
- Stock Description Labels (SK1150)
- Stock Catalog (ST1010)
- Stock Catalog Inventory Worksheet (SK1300)

**Stock Activity Lookup (SKTRCK)**

FY: 09 WH: 02 QSSUG WH Sk No:

Sk Class: <STOCK CLASS NOT DEFINED>

Sk Desc: <STOCK ITEM NOT DEFINED>

Site Selection for Issues and Credits

All

FY processing: Process any open FY Sort by: Transaction date

Excluded transaction types

Transaction type	From No	To No	From Date	To Date
Issues :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Credits :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Back issues :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Canceled issues :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Stores orders :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Back orders :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Stores receipts :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Adjustments :	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[None]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[None]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[None]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
[None]	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:56:07 AM

# Stores Tracking Search Results for Stock Item 1020

## Top Half of Form with Summary

Online Tracking

File Views Pages

District: 026 Year: 2009 Stock Activity Tracking QSS/OASIS Page 1 of 1

### Stock Item

Year: 2009 Warehouse: 02 Stock No: 001020  
 Sk Desc: WHITE GLUE, 4 OZ. SQUEEZE BOTTLES  
 Class: Classroom Supplies WH Loc: BBB  
 AUP: 0.4173 Unit of Ord: BOXES Qty On-Hand: 139.00  
 CUP: 0.4590 Unit of Iss: EACH Beg Balance: 10.00

### Transaction Counts

Records Read	Adjustments	Issues	Orders	Receipts
35	3	20	3	4
Selected	Credits	Back Issues	Back Orders	Cancelled
35	3	0	2	0

### Transaction Selection Criteria

**FY Processing:** All open fiscal years  
**Sort Order:** Transaction Date  
**Site Selection:** Include all sites

Type	Transaction No		Transaction Date	
	From	To	From	To
IS				
CR				
BI				
CA				
OR				
BO				
RE				
AD				

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 6:59:49 AM



# Stores Tracking Search Results for Stock Item 1020 Bottom Half of Form with Transactions

Reference	Date	Time	Quantity	Unit Price	Status	Site	Site Name
IS-062602-0001	06/30/2009		1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-062603-0001	06/30/2009		1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-062605-0001	06/30/2009		1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-062606-0002	06/30/2009		1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
AD-000000-0000	06/30/2009	00:59:14	5.00	0.0000			
IS-052645-0001	06/30/2009	01:13:46	1.00	0.3341	E	0001	A GRADE ELEMENTARY SCHOOL
IS-091071-0001	06/30/2009	01:16:20	5.00	0.2706		0005	ELMER FUDD CHARTER SCHOOL
CR-091071-0001	06/30/2009	01:20:16	3.00	0.2706		0005	ELMER FUDD CHARTER SCHOOL
IS-080674-0001	06/30/2009	01:24:03	1.00	0.3341	E	0001	A GRADE ELEMENTARY SCHOOL
IS-091089-0001	06/30/2009	02:06:14	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
SO-090164-0002	06/30/2009	04:35:16	40.00	0.2875			
IS-091087-0002	06/30/2009	05:22:13	2.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
SO-090180-0001	06/30/2009	06:13:16	100.00	0.3600			
SR-090180-0001	06/30/2009	06:27:40	100.00	0.4740			
IS-091116-0001	06/30/2009	06:42:54	6.00	0.4590	E	0001	A GRADE ELEMENTARY SCHOOL
SO-090171-0001	06/30/2009	10:57:58	25.00	0.2700			
SR-090171-0001	06/30/2009	11:08:05	10.00	0.4480			
SR-090171-0001	06/30/2009	11:09:27	5.00	0.2700			
BO-090171-0001	06/30/2009	11:09:27	5.00	0.0000			
AD-000000-0000	06/30/2009	11:19:38	- 10.00	0.0000			
IS-091088-0001	06/30/2009	11:35:22	5.00	0.3341		0002	B GRADE HIGH SCHOOL
IS-061510-0001	06/30/2009	11:41:59	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
CR-091087-0002	06/30/2009	11:47:32	2.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-091100-0001	06/30/2009	13:31:46	2.00	0.3341	E	0001	A GRADE ELEMENTARY SCHOOL
IS-757001-0002	06/30/2009	13:43:05	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-757002-0002	06/30/2009	14:04:54	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-757003-0001	06/30/2009	14:41:34	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
IS-091101-0001	06/30/2009	16:25:28	1.00	0.3341	E	0001	A GRADE ELEMENTARY SCHOOL
CR-091071-0001	06/30/2009	16:28:57	2.00	0.2706		0005	ELMER FUDD CHARTER SCHOOL
IS-091090-0001	06/30/2009	17:45:16	10.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL
SR-090164-0002	06/30/2009	20:05:15	10.00	0.1890			
BO-090164-0002	06/30/2009	20:05:15	35.00	0.0000			
IS-062701-0002	06/30/2009	22:27:45	1.00	0.3341		0001	A GRADE ELEMENTARY SCHOOL

Yr: 2009 Dist: 26 Site: 1 GS: W | 3/1/2011 | 7:01:56 AM

# Stores Tracking Showing Drilldown to Order Detail

Online Tracking

File Views Pages

District: 026 Year: 2009 Order Tracking QSS/OASIS

Page 1 of 1

**Order**

Year: 2009 Warehouse: 02 Order No: 090180  
 Order Date: 06/30/2009 PO No: 091112 Status: R  
 Order Desc: SPECIAL ORDER  
 Vendor: 111615 STAPLES  
 Order Qty: 200.00 Order Cost: 88.00  
 Rec'd Qty: 100.00 Tax Amt: 8.36 (9.5000%)  
 Handling: 15.95

Line	Stock No	Description	Unit Price	Order Qty	Line Total	Received	Back Orders	Back Orders Received	Status
0001	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	0.3600	100.00	36.00	100.00	0.00	0.00	O
0002	001030	GLUE STICK, .26 OZ.	0.5200	100.00	52.00	0.00	0.00	0.00	O

Template: stris  
 Generated: 03/01/2011 at 7:03:56 AM

Page 1 of 1

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 7:04:58 AM

# Stores Tracking Showing Drilldown to Adjustment Detail

Online Tracking

File Views Pages

District: 026 Year: 2009 Adjustment Tracking QSS/OASIS

Page 1 of 1

**Adjustment**

District: 026 Warehouse: 02 Year: 2009  
Stock No: 001020 WHITE GLUE, 4 OZ. SQUEEZE BOTTLES

<u>Date</u>	<u>Quantity</u>	<u>Value</u>	<u>Xfer WH</u>	<u>New?</u>	<u>Description</u>
20090630	5.00	1.23	--		RECONCILIATION WITH WAREHOUSE INVENTORY

Template: strad  
Generated: 03/01/2011 at 7:05:10 AM

Page 1 of 1

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 7:06:09 AM

# Stores Tracking Showing Drilldown to Issue Detail

Online Tracking

File Views Pages

District: 026 Year: 2009 Issue Tracking QSS/OASIS

Page 1 of 1

**Issue**

Year: 2009 Warehouse: 02 Issue No: 091116  
 Issue Date: 06/30/2009 Site: 0001  
 Issue Desc: Special Issue  
 GL Mode: E Acct Control: 1 Version: G

**Approval Status**

Status	Date	Time	Opr ID
N			
N			
N			

Line	Stock No	Site	Pick List	Issue Qty	Unit Price	Status	Credits	Cancel
0001	001020	WHITE GLUE, 4 OZ. SQUEEZE BOTTLES	000000	6.00	0.4590	E	0.00	0.00
		01-0000-0-4300.00-0110-7350-000-000-000						
0002	001030	GLUE STICK, .26 OZ.	000000	6.00	0.4819	E	0.00	0.00
		01-0000-0-4300.00-0110-7350-000-000-000						
0003	757015	CHALK - ORANGE FIRE (100 STICKS/BOX)	000000	1.00	11.0000	E	0.00	0.00
		01-0000-0-4300.00-0110-7350-000-000-000						

Template: stris  
Generated: 03/01/2011 at 7:06:24 AM

Page 1 of 1

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 7:07:25 AM

# Stores Tracking Showing Drilldown to Credit Detail

Online Tracking

File Views Pages

District: 026 Year: 2009 Issue Line Item Tracking QSS/OASIS

Page 1 of 1

**Issue Line Item**

District: 026 Warehouse: 02 Year: 2009  
 Issue: 091071 Line: 0001 Site: 0005  
 Stock No: 001020 WHITE GLUE, 4 OZ. SQUEEZE BOTTLES  
 Issue Qty: 5.00 Credit Qty: 5.00 Cancel Qty: 0.00  
 Unit Price: 0.2706 Surcharge: 0.0246 Add Charge: 0.0000

**Surcharge Info**

Type	Percent	AcctClass
WH	10.0000	01-0000-0-4300.00-0110-7350-000-000-000
SC	0.0000	-----
SK	0.0000	-----

Type	Date	Qty	Price	AcctClass	Restock Fee Surcharge	Qty Recd/Filled	Back Iss/Credit	Cancel Qty
CR	06/30/2009	3.00	0.2706	010000043000001017100000000000	0.00 0.0246	0.00	0.00	0.00
CR	06/30/2009	2.00	0.2706	010000043000001017100000000000	0.00 0.0246	0.00	0.00	0.00

Template: stris  
Generated: 03/01/2011 at 7:08:25 AM

Page 1 of 1

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 7:09:43 AM

# Stock Inventory Report Request Form

Stores 02 - QSSUG WAREHOUSE QSS/OASIS

File Options

Stock Inventory Report (SK1205)

Warehouse: 02 FY: 09 FY processing: 1 - This year only

Report title:

Report type: 1 - Include active stock items only

Extract type: 3 - Select only stock items

Report sort: 1 - Sort by stock class, then by stock number

Report format: 1 - Print stock quantities on the report

Print Warehouse locations

Stock class selection: A - Select All stock class codes

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Stock items selection: A - Select All stock items

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 7:12:18 AM

# Stock Item Resync Counters Request Form

Stores 02 - QSSUG WAREHOUSE QSS/OASIS

File Options

Warehouse: 02  
FY: 09  
Report title:   
Stock number:   
Date from:  to

Resynchronize counters for :

<input checked="" type="checkbox"/> Adjustments	<input checked="" type="checkbox"/> Cancelled issues	<input checked="" type="checkbox"/> Credits
<input checked="" type="checkbox"/> Issues	<input checked="" type="checkbox"/> Back issues	<input checked="" type="checkbox"/> Orders
<input checked="" type="checkbox"/> Back orders	<input checked="" type="checkbox"/> Receipts	

Uncheck all

Report option: 1 - Report only  
Report type: 1 - Detail and totals

Yr: 2009 Dist: 26 Site: 1 GS: W 3/1/2011 7:14:27 AM